





Wycliffe College at the University of Toronto





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Federated with the University of Toronto Member College, Toronto School of Theology

Accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada, and the following degree programs are approved:

M.Div. M.T.S. D.Min. Th.M. Th.D. (closed to new applications)

Ph.D. in Theological Studies M.A. in Theological Studies

Approved for a Comprehensive Distance Education Program

The Commission Contact information is:

The Commission on Accrediting of the Association of Theological Schools in the United States and Canada

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## PRINCIPAL'S MESSAGE



Dear Fellow Learners,

Most calendars are utilitarian documents. In Rome, they belonged to accountants who fashioned registers noting when accounts were due. But then, I imagine, some poor bookkeeper discovered that this would be a convenient place to record other important dates - like birthdays and anniversaries! Calendars have, of course, become useful aides-mémoires, and in the Wycliffe Calendar you will find a small section that contains important deadlines and notices for the coming academic year (though you are on your own for anniversaries!).

This calendar contains much more useful information, however. Here you will find a description of the College itself, the degrees and programs being offered, and the regulations and policies that govern our academic and

community life. In reading this Calendar, I hope that you will catch something of the ethos of the place, and that it will help you to imagine yourself within our fellowship, and to guide you once you are here.

Of course, calendars are also suitable for marking seasons. And those of you who make use of this Calendar will be entering a season of learning. Such seasons are often attended by excitement at the anticipation of faith deepened and quickened, as well as some nervousness at the thought of having our convictions challenged and our scholarly talents tested. For some this Calendar will seem promising, while to others it will seem daunting. I want to say that whatever space this finds you in, I hope that you will be encouraged by the reality that at Wycliffe College, you will find a Christian community: faculty, staff, and student colleagues who understand that this experience, in all of its demands and rewards, is part of our formation as followers of Jesus Christ. And we are confident that, in the goodness of the Lord, it will be a season of growth, both personally and, ultimately, for the Church. For this is the way of our God:

These are the words of the LORD of Hosts: The fasts of the fourth month, and of the fifth, seventh, and tenth months, are to become festivals of joy and gladness for the house of Judah. So, love truth and peace. (Zechariah 8:19)

Yours in the truth and peace of Christ,

The Rt Rev. Dr Stephen Andrews

Principal and Helliwell Professor of Biblical Interpretation

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## WYCLIFFE COLLEGE: AN INTRODUCTION



The theological commitments on which Wycliffe College stands are the great affirmations of the Christian Gospel as articulated in the ecumenical creeds and focused anew in the Reformation: the trustworthiness of the Holy Scriptures, the centrality of Jesus Christ, and grace as a foundation of Christian life. For us these emphases, which have shaped the character of the college since its inception, are captured in:

#### THE SIX PRINCIPLES

- 1. The sufficiency and supremacy of Holy Scripture as the rule of faith.
- 2. Justification by the free grace of God through faith in Jesus Christ.
- 3. One Holy Catholic and Apostolic Church, the company of all faithful people among whom the pure Word of God is preached and the sacraments are duly administered.
- 4. The sufficiency and perfection of Christ's sacrifice once made upon the Cross and the priesthood in Christ of the whole Church, of which the ordained ministry is representative.
- 5. The historic episcopate, a primitive and effective instrument for maintaining the unity and continuity of the Church.
- 6. The presence of Christ by his gift in the hearts of all who worthily and with faith receive the Holy Communion.

The aims of the Reformers, from whom these Principles derive, remain highly pertinent for us today. The Reformers wanted to return "to the sources," to hear the Word of God afresh in their time. They wanted to make the hearing of that Word accessible to the whole people of God, and thus to empower the laity for their ministry in the world. Finally, they believed that the great doctrines of faith, grace and justification were no matters just for the ivory tower, but were directly relevant to the pastoral life, for they are best understood as counsels of spiritual freedom, which in turn make ministry in the world possible.

These same commitments have been expressed anew in our Mission Statement.

### MISSION STATEMENT

To the glory of God, Wycliffe College educates people for practical ministry and theological scholarship in Christ's global church and the world.

## **VISION STATEMENT**

Visionary leaders with Good News for a vibrant church and a changing world.

# STATEMENT OF MORAL VISION AND COMMUNITY EXPECTATIONS

We share not only a common intellectual life, but a common moral life as well. We believe that the following virtues are requisite for the high calling of ministerial leadership in Christ's Church. The College's goal is excellence in preparing students for lifelong ministries characterised by prayer, study, and personal well-being.

1. We are called to generosity of spirit, mission, and service to others, whether within the College or the broader community outside the academy.

- 2. We are called to sobriety in thought, word, and deed. This includes avoiding abuse of drugs and alcohol.
- 3. We are called to follow the norms of sexual behaviour taught by scripture as interpreted by the universal Christian tradition from the earliest church to our evangelical founders.
- 4. We are called to a life of devotion including private prayer, meditation on scripture, and corporate worship. Ordinands in particular are expected to take part in our chapel worship life.
- 5. We are called to respect others as outlined in the College Student Handbooks and related University of Toronto Codes of Behaviour, especially with respect to sexual harassment and abuse and refraining from the use of pornography.
- 6. We are called to honesty, integrity, probity and candour in all academic and non- academic engagements in accordance with the College Student Handbooks and related University of Toronto Codes of Behaviour.

In addition to the Six Principles and Mission Statement, members of the Wycliffe community are expected to honour the College's character as defined by this vision of our common moral life.



## THE TORONTO SCHOOL OF THEOLOGY

Most of our educational programs are conducted in very close collaboration with the other colleges of the Toronto School of Theology, the country's largest ecumenical consortium, of which we are a founding member. Our students have the benefits of both a small, personal community and a sizable, diverse school. Through the TST, students and instructors have the opportunity of studying and working with members of other denominational traditions.

#### THE MEMBER COLLEGES OF THE TST ARE:

Emmanuel College (United Church of Canada); Knox College (Presbyterian Church in Canada); Regis College (Roman Catholic, Jesuit); St. Augustine's Seminary (Roman Catholic, diocesan); St. Michael's College, Faculty of Theology (Roman Catholic, Basilian); Trinity College, Faculty of Divinity (Anglican Church of Canada). Wycliffe College (Anglican Church of Canada).

Most of the colleges are within a few minutes' walk of each other, a great advantage for sharing library resources and course offerings. The courses offered each year through the TST are open on an equal basis to the students of all the colleges. All courses are scheduled in a common timetable issued by TST.

#### AFFILIATED COLLEGES ARE:

Institute for Christian Studies (Reformed Tradition); Conrad Grebel College (Mennonite); NAIITS: An Indigenous Learning Community

#### **ACCREDITATION**

Our degree programs are fully accredited by the **Association of Theological Schools in the United States and Canada** (www.ats.edu). The Toronto School of Theology (TST) and its member schools are accredited by the Commission on Accrediting of the Association of Theological Schools (ATS) in the United States and Canada and the following degree programs are approved:

MDiv, MRE, MA in Ministry and Spirituality, MPS, MSM, MA, MRel (discontinued), MTS, DMin, ThM, PhD, ThD (closed to new admissions)

The Commission contact information is:

The Commission on Accrediting of the Association of Theological Schools in the United States and Canada

10 Summit Park Drive Pittsburgh, PA 15275 Telephone: (412) 788-6505 Fax: (412) 788-6510

Website: www.ats.edu

## **ORIGINS**

Wycliffe College was founded in 1877 by a local Anglican evangelical organization called the Church Association of the Diocese of Toronto. This group, primarily a lay movement centered at St. James' Cathedral, had been formed in 1873 after a clerical faction in the diocesan synod had campaigned to exclude evangelicals from important diocesan offices and committees. The Association championed the doctrinal points of the English Reformation, and, applying these principles to its immediate context, maintained the rights of the laity in Church governance, simplicity in worship, and ecumenical relations with other Protestant denominations, especially in postsecondary education. It held meetings, published tracts, established a weekly newspaper, involved itself in Church politics, and gave financial support to evangelical clergy and students. Its most lasting contribution was the Protestant Episcopal Divinity School, which first met in the schoolhouse of St. James' Cathedral. Nine adventurous students met under the leadership of the Reverend James Paterson Sheraton, a parish priest from the Canadian Maritimes who had just been appointed the College's principal and first professor.

The school grew rapidly and in 1881 moved into its own building on a site in the area of the University of Toronto. This year was the five hundredth anniversary of the traditional date of the first English Bible, which had been inspired by the teaching of the Oxford priest and professor John Wycliffe. It therefore seemed fitting to name the building "Wycliffe College", and the name was soon extended to denote the school itself. In 1885 the College was affiliated to the University, and in 1889 it became one of the federated colleges. In 1891 the College moved to its present site on Hoskin Avenue, and was formally approved by the Church as an Anglican theological college.

### **GOVERNANCE**

Wycliffe was incorporated in 1879 for the purpose of "providing for the training of theological students in accordance with the principles of the Reformation as embodied in the Articles of the Church of England." The governing body of the College is the Board of Trustees, which elects its own members. The Wycliffe College Act (1916) gives the College degree-granting powers and gives the trustees of the College the authority to enact bylaws. The Principal is the chief executive officer and the chief academic officer of the College.

#### **CURRENT BOARD MEMBERS:**

Mrs. Carol Boettcher, Chair

Mr. William Benson, Vice-Chair

Ms. Janice Ivory Smith, Vice-Chair

Mr. Robert Boeckner, Treasurer

Mr. Timothy Andison

The Rev. Paul Baskcom

The Rev. James D Byassee

The Rt. Rev. David Edwards

Professor Bradley Faught

Mr. Robert Motz

Mr. Geoffrey Melbourn

Mr. David Toycen

Mr. Beng Wee

## THE WYCLIFFE COLLEGE HYMN

#### KING OF LOVE, O CHRIST, WE CROWN THEE

King of love, O Christ, we crown thee Lord of thought and Lord of will, each demand of thy high challenge dedicated to fulfil, we with thee by grace co-workers, till, where human foot hath trod, peoples, kings, dominions, races, own the empire of our God.

King of mercy, thou hast saved us from the haunting sense of loss, nailing in thy vast compassion sin's indictment to the cross; them who love, by thy sore anguish, from the past thou makest free, breathing words of absolution where thou reignest from the tree.

King triumphant, King victorious, take thy throne our hearts within, lest the might of fierce temptation snare us into mortal sin; by thy Spirit's rich anointing grant us power life's race to run, till the lure of sense be vanquished, till the prize of God be won.

BOOK OF COMMON PRAISE, HYMN #451 TEXT: CHARLES VENN PILCHER (1879-1961), © F.E.V. PILCHER

## ACADEMIC PROGRAMS

## **BASIC DEGREE CONJOINT PROGRAMS**

Wycliffe College currently offers the following programs at the Professional Graduate level, conjoint with the University of Toronto: Master of Divinity, Master of Theological Studies, Master of Theological Studies in Development, and Conjoint Certificate of Theological Studies. We also offer three non-conjoint programs: Diploma in Christian Studies, Certificate in Anglican Studies, and Certificate in Missional Leadership and Formation.

### I. MASTER OF DIVINITY (M. DIV. AND M.DIV-HYBRID)

The Master of Divinity is a three-year program (30 credits) intended primarily for persons training for ordained ministry. The program is designed as a process of theological, personal, and vocational formation, together with the development of professional competencies. It is intended to assist those who want to grow in their understanding of God and their knowledge of themselves. The College supports the church in its processes of vocational discernment, but ordination and employment in the church rests solely with the ecclesial authorities.

A student must register in at least one course in a given year to maintain active registration, with the exception of an approved Leave of Absence. See Construed Withdrawal section in the <u>Basic Degree Handbook</u>.

#### PROGRAM DELIVERY

The MDiv has been approved for in-person and hybrid delivery at Wycliffe College from Fall 2023 Admission.

- The in-person MDiv will take at least 20 credits in-person with the option to take up to one-third of their courses online (10 credits). Residence requirement will need to be fulfilled as listed in the following section.
- The MDiv-Hybrid program allows students to take up to 20 credits through online synchronous or asynchronous delivery. Residence requirement will need to be fulfilled as listed in the following section.

The M.Div. and M.Div-Hybrid have separate program codes and cannot be changed after admissions, with the only exception given to students registered prior to Fall 2023 according – see <u>Basic Degree Handbook</u>: Transfer to Hybrid Delivery for students registered prior to Fall 2023.

#### RESIDENCE REQUIREMENT

Students are encouraged to take the entire program on a full-time basis whenever possible (four to five courses a term in the fall and spring for three years, plus one or two courses in each of the two intervening summers), but part-time studies are allowed. There is a minimum requirement of two terms as a full-time student in residence (4 or more courses). These semesters do not necessarily have to be concurrent. Alternatively, if a student has maintained at least three courses per fall and winter semester from the beginning of their program and been actively involved in chapel groups and the life of the college this will also fulfill the residency requirement. The degree is awarded conjointly with the University of Toronto.

#### FIELD EDUCATION

Field Education is an important component of the M.Div program and there are three units of supervised field education. Two units are part of academic courses WYF3010H and WYF3030H. Each of these courses includes an academic year-long placement requirement of 10 hours per week (September to April). In addition, there is a summer internship (WYF3020Y) usually lasting a minimum of three months full-time placement and worth two academic credits. There is also the possibility of completing this internship on a part-time basis over six months. All placements are organised with and through the Director of Field Education.

#### MASTER OF DIVINITY COURSE REQUIREMENTS

#### LANGUAGE PREPERATION FOR DOCTORAL STUDIES

Those M.Div. students who are considering doctoral studies after the completion of their degree should keep in mind the language requirements for doctoral studies. The current admission requirements for the Ph.D. in Theological Studies at the Graduate Centre for Theological Studies are as follows:

Students applying to the program will be required to provide evidence of reading competence in one ancient or modern language necessary for their research. (Competence is normally demonstrated by the satisfactory completion of a two- semester course at the university level within the last four years.) Additional language preparation will be required for admission in cases where the primary sources for the proposed area of study are in a language other than English. In such cases, applicants may be required to provide evidence of competence in more than one language and/ or reading proficiency in one language. (Proficiency in a language is a higher level of reading ability, consistent with that which is normally acquired by the satisfactory completion of a four-semester course in the language at the university level within the last four years.) Applicants proposing to focus their research on a biblical text, for example, would be required to demonstrate proficiency in the language of their primary focus (Greek or Hebrew), and competence in either the other biblical language or a modern research language.

Once admitted, all PhD students may need to give current evidence of their facility in their research language(s) by taking a TST Language Exam or by passing a TST Language Course (prior to registration in September).

Language courses can be taken as free electives during the M.Div. program. This choice of courses should be made in consultation with, and approved by, the student's faculty advisor.

### II. MASTER OF THEOLOGICAL STUDIES (M .T .S .)

The Master of Theological Studies is a two-year program (20 credits) ideally suited to students who are seeking a general introduction to Christian scholarship and a deepening of the theological foundations of their faith.

Students intending to develop a more systematic theological context in which to understand their lay ministry, and to develop competencies in the practice of ministry, should choose courses distributed over several disciplines.

The M.T.S. can be used to qualify for doctoral study in the Toronto School of Theology for candidates who achieve an "A-" average and develop an academic focus with thesis during their program. Students who are using the M.T.S. as preparation for doctoral studies or other Graduate Degree work should plan their program with a view to specialization in their chosen area.

A student must register in at least one course in a given year to maintain active registration, with the exception of an approved Leave of Absence. See Construed Withdrawal section in the <a href="Basic Degree Handbook">Basic Degree Handbook</a>. The Master of Theological Studies can be taken entirely on a part-time basis over the course of eight years.

The degree is awarded conjointly with the University of Toronto and is recognized by the Toronto School of Theology as a degree leading to doctoral studies.

#### MASTER OF THEOLOGICAL STUDIES COURSE REQUIREMENTS

Two (or three) credits at the end of the program are required as a summative exercise. <u>Complete guidelines for the M.T.S. summative exercises can be found on our website.</u>

## III. MASTER OF THEOLOGICAL STUDIES IN URBAN & COMMUNITY DEVELOPMENT (M.T.S.D.)

The Master of Theological Studies in Development equips Christian leaders with passion and skills to serve God's people, in development. The program:

- offers both academic and practical training (includes urban and overseas experience)
- connects students to people and organizations responding to global poverty and injustice.
- builds on a background in the humanities, business, sciences and technology or other disciplines for work in development.
- provides a solid theological education and a Christian worldview that honours and empowers others.

A student must register in at least one course in a given year to maintain active registration, with the exception of an approved Leave of Absence. See Construed Withdrawal section in the <a href="Basic Degree Handbook">Basic Degree Handbook</a>.

M.T.S.D.-URBAN & COMMUNITY DEVELOPMENT STREAM COURSE REQUIREMENTS

#### IV. CONJOINT CERTIFICATE IN THEOLOGICAL STUDIES

The Post-Baccalaureate Conjoint Certificate in Theological Studies provides university graduates with a means to complete a limited sequence of courses in Christian studies that will give them a strong educational foundation in the field. It is intended for university graduates in fields other than Theological Studies who are interested in applying for admission to other programs in Theological Studies, but who lack the academic foundation.

**Time to completion**: Full-time students will be able to complete all requirements within two semesters. A full-time course load is five (5 X 0.5 FCE) courses a semester. The certificate must be completed within four academic years of first registration.

Registration Requirements: continued registration is required for CTS (Certificate of Theological Studies) students. Students are required to take a minimum of 1 course (1 X 0.5 FCE) each Fall and Winter semester. Students are required to be registered in consecutive academic years until completion, with the exception of approved Leaves of Absence. A student who does not register for courses in a given year, does not apply for a leave of absence, and does not apply for continuation of registration, may be deemed to have withdrawn from studies. If such a student decides at a later date to resume studies, he or she may be required to apply for re-admission, and re-admission will not be guaranteed.

## **BASIC DEGREE NON-CONJOINT PROGRAMS**

Wycliffe offers three non-conjoint programs: the Diploma in Christian Studies (Dip.C.S.), the Certificate of Anglican Studies (C.A.S.), and the Certificate in Missional Leadership & Formation (C.M.L.F.). These are granted exclusively by Wycliffe College, and students registered in these programs are not University of Toronto students, nor will they have access to all of the resources of the University of Toronto.

A student must register in at least one course in a given year to maintain active registration, with the exception of an approved Leave of Absence. See Construed Withdrawal section in the <u>Basic Degree Handbook</u>.

### I. DIPLOMA IN CHRISTIAN STUDIES (DIP .C .S .)

The Diploma in Christian Studies is a graduate diploma program (ten master's-level credits) intended for lay people who wish to increase their knowledge of the Christian faith, develop skills in practical ministry, and integrate their faith with cultural and professional endeavors. This one-year program normally requires at least a three-year undergraduate (bachelor's) degree in order to be considered for admission.

Students admitted to this program will discuss their educational objectives with an advisor before making course selections. After the completion of ten credits, students who possess an undergraduate degree may opt to graduate or to apply for admission into a master's degree program. Students who have completed ten credits will not be allowed to register for more courses until they have been accepted into a master's program.

The Diploma in Christian Studies can be done entirely on a part-time basis over the course of six years.

#### DIPLOMA IN CHRISTIAN STUDIES PROGRAM REQUIREMENTS

NOTE: Students thinking about a Master's degree program should consider taking courses required for the program to which they may transfer (e.g. M. Div., M.T.S.). Please note that in order to transfer from the Dip.C.S. into a Master's degree program, a student must possess at least a three-year undergraduate degree.

#### II. CERTIFICATE IN ANGLICAN STUDIES

The Certificate in Anglican Studies is a one-year program designed for students seeking ordination in the Anglican Church who already have a degree in theology from another tradition, or a degree from Wycliffe other than the M.Div. (such as the M.T.S.). The purpose of the program is to acquaint the student with the essential elements of theological study in the Anglican tradition and to prepare them for ministry in the church through field education courses.

CERTIFICATE IN ANGLICAN STUDIES PROGRAM REQUIREMENTS

## III. CERTIFICATE IN MISSIONAL LEADERSHIP & FORMATION (C.M.L.F.)

The Certificate in Missional Leadership & Formation is a cohort-based graduate program to help leaders in the church engage with and learn from some of the most recent work in the areas of missional leadership and formation. Working as part of a cohort with others who have been in ministry for 3 years or more, the program is

designed so that current church leaders can develop and strengthen their leadership skills while continuing in their full-time ministry positions. The program consists of four courses taken together with their cohort and concludes with a project or written thesis. This program is offered subject to sufficient enrollment to form a cohort.

#### **AUDITORS**

Those wishing to audit courses (that is, attend courses without undertaking assignments or seeking credit) must be academically qualified and must have the permission of the instructor. Courses taken as audit may not be converted to credit courses at a later date. An audit registration form is available online or from the Registrar. A fee is prescribed for those who are not already registered as full-time students at TST. One can sign up online when the form is open a few weeks before the start of the course: Auditing Courses | Wycliffe College.

#### VISITING STUDENTS

Students who are enrolled in a master's-level program at an ATS accredited seminary may take a course with the permission of their host seminary and Wycliffe College. The applicant must submit a Visiting Student application form, and a letter of permission from their seminary of enrollment.

## **GRADUATE DEGREE PROGRAMS**

Wycliffe College participates in the Graduate Degree programs administered by the Graduate Centre for Theological Studies. Full descriptions and specific requirements of these programs are set out on the Toronto School of Theology website, www.tst.edu. Any changes to Graduate Degree Programs are posted on the TST website.

- Graduate Degree Programs | Toronto School of Theology (tst.edu)
- Applying to a Graduate Degree Program | Toronto School of Theology (tst.edu)

#### I. ACADEMIC DOCTORAL PROGRAMS

The Doctor of Philosophy in Theological Studies (Ph.D.) program trains persons in advanced specialized research and prepares them for post-secondary teaching. The degree is conferred conjointly by Wycliffe College and the University of Toronto. Admission to this program is now closed. This program requires one or more years of coursework, qualifying examinations, and a major research thesis of not more than 80,000 words.

#### II. PROFESSIONAL DOCTORAL PROGRAM

The Doctor of Ministry (D.Min.) program assists students in developing a critical and comprehensive understanding of the theory and practice of ministry. It is taken by persons who are currently engaged in the practice of full-time ordained or lay ministry; the specialized research which they undertake during the program usually relates to their particular ministry base. The degree is conferred conjointly by Wycliffe College and the University of Toronto.

#### III. MASTER'S PROGRAMS

• The Master of Theology (Th.M.) degree is a second theological master's degree; a basic theological degree is

prerequisite to entrance. It is designed to deepen students' knowledge of theology and to prepare them further for advanced research or pastoral ministry. It can be taken entirely on a part-time basis, and is ideal for continuing education. Students can choose one of two options for the Th.M. Option 1 requires six courses, knowledge of two research languages, and a thesis of at least 12,500 words; option 2 requires eight courses with an extended paper (related to one of the courses taken) of 8000 words. The former option should be chosen by students intending doctoral study. The degree is conferred conjointly by Wycliffe College and the University of Toronto.

The Master of Arts in theology (M.A.) degree is a first master's program in theology, even though it is classified at TST and administered as a Graduate Degree. It fosters graduate-level competence in several areas of theological study and specialized knowledge of a topic chosen for a thesis. Program requirements include eight courses taken a year of full-time residency plus six elective courses taken subsequently, knowledge of a foreign research language (students in the Biblical department need more languages), and a thesis of at least 12,500 words. The M.A. is a non-conjoint degree and is conferred by the University of St. Michael's College. A new, conjoint M.A. program is in the application process, and will replace this program once this process has been successfully completed.

#### WYCLIFFE'S GRADUATE DEGREE COMMUNITY

Graduate Degree Programs are administered by the Toronto School of Theology, but the TST itself is a federating institution and has no students. To enter a program, students must choose a participating college in which to register. Each college seeks to support Graduate Degree students with opportunities for fellowship, worship, financial aid, and teaching assistantships. Wycliffe will be particularly attractive to those who will feel at home in an evangelical Anglican community with the faith commitments, the love of learning, and the zeal for research characteristic of the best of the sixteenth-century theological renaissance that is called the Reformation.

All TST resources are open to all TST Graduate Degree students on an equal basis, regardless of their college of registration. They may use any of the libraries, and they may seek instructors for reading courses and a supervisor for their thesis at any of the colleges.

College resources and activities described elsewhere in the Calendar, including residence accommodation, worship services, social and recreational facilities, subsidized lunches, community programs, and athletic organizations, are available to graduate degree students on the same basis as to basic degree students. In addition, Wycliffe Graduate Degree students enjoy membership in the AD Room, located downstairs of the building. The Wycliffe Graduate Society (WGS) sponsors various social events during the year, including guest speakers, a dinner for students and spouses, special lunches, and theological discussions and colloquia. Locker space is available for Graduate Degree students at the Graham Library.

#### WYCLIFFE'S ROLE IN GRADUATE DEGREE STUDIES

- For a doctoral student, the chair of the program supervisory committee will normally be a Wycliffe professor. The advisor for Th.M. and M.A. students will be Wycliffe's Graduate Degree Director or a Wycliffe professor appointed to advise.
- Wycliffe Graduate Degree students are eligible to apply for financial assistance from the College.
- Wycliffe attempts to provide Graduate Degree students with opportunities to develop their teaching skills and
  to gain experience in a variety of teaching situations. Each year the College awards a number of teaching
  assistantships for courses in its basic degree program. Usually the College's introductory course in New

Testament Greek is taught by an Graduate Degree student. The College is in contact with other regional theological institutions which on occasion request a recommendation for an Graduate Degree student to teach a course. Graduate Degree students may also be asked to teach short-term adult study classes in local churches.

#### FURTHER INFORMATION

Authoritative detailed information is available at the TST website, www.tst.edu. Enquiries about the D.Min. program should be directed to the Director of D.Min. Studies at TST. Enquiries about the Graduate Degree programs should be directed to Wycliffe's Graduate Degree Director, Professor Marion Taylor, who can be reached at marion.taylor@wycliffe.utoronto.ca. Questions about studies in specific areas may be addressed to the faculty member involved. The Director of the Graduate Centre for Theological Studies can be reached at gcts.director@utoronto.ca. Any changes to Graduate Degree Programs will be posted to the Toronto School of Theology website.

# ADMISSIONS & APPLICATION PROCEDURES

Wycliffe College welcomes men and women of all races and origins into its programs. We specifically welcome applicants with Christian commitment, academic ability, experience in Christian service, self-discipline, openness to constructive criticism, and sympathy with the ethos and educational goals of the College and the Toronto School of Theology.

Application forms for admission to Basic Degree programs, may be completed online through the Wycliffe College website. (<a href="https://www.wycliffecollege.ca/apply">https://www.wycliffecollege.ca/apply</a>) Application to Graduate Degree programs is through the TST website (<a href="https://www.tst.edu">www.tst.edu</a>)

## **INTERNATIONAL STUDENTS**

Wycliffe's student body is increasingly international in character including students from the USA as well as from various overseas countries. International applicants must possess the same academic prerequisites as Canadian applicants, as outlined above in the Admissions and Application Procedures.

Students whose first language is not English must take the Test of English as a Foreign Language (TOEFL) including the Test of Written English (TWE). Basic Degree students require a TOEFL score of 580 and a TWE score of 5.0 (paper-based test) or 237 and TWE of 5.0 (computer-based test). Graduate Degree students require a TOEFL score of 600 and a TWE score of 5.0, or on the computer-based TOEFL, a score of 250.

For more information on the TOEFL and TWE see: www.ets.org/toefl. The institution code for Wycliffe College is the same as that used by the University of Toronto: 0982.

All international students who have been accepted to study at Wycliffe College must obtain a student visa. At the present time the following minimum documentation is required:

- 1. A valid passport.
- 2. An official letter of confirmation of admission from Wycliffe College stating the program, the registration deadline and the duration of the program.
- 3. Proof of adequate funds to live and study in Canada may be in the form of a bank statement, student loan documents, scholarship and bursary awards, or pledges of support from other organizations.

Students from outside Canada must arrange for their visa through a Canadian embassy, high commission or consulate, before departing for Canada. This should be done several months in advance of the proposed travel date. Students should check with their local visa office as additional documentation may be required, such as evidence that they plan to return to their country of origin, certificate of medical clearance, etc. Visit the Immigration Canada website: <a href="https://ircc.canada.ca/">https://ircc.canada.ca/</a> for more information.

Opportunities for employment for those in Canada on a student visa are strictly controlled by government regulations. See Working in Canada - Centre for International Experience (utoronto.ca) for more information.

International students (including Americans) are required to enroll in the University Health Insurance Plan (UHIP). Information is available here: <u>University Health Insurance Plan (UHIP) - Centre for International Experience (utoronto.ca)</u>

Other helpful information can be found on the <u>University of Toronto's International Student Centre's websitehttp://www.cie.utoronto.ca/</u>. This centre provides information and support to international students in order that they may make a smooth transition to life in Canada and studies at the University of Toronto.

## **BASIC DEGREE PROGRAMS**

#### **ACADEMIC REQUIREMENTS**

The Basic Degree programs are all at the master's level, including the one-year Diploma in Christian Studies. Applicants are required to have at least a three-year undergraduate degree from an accredited university, or from a TST- approved Bible College, in order to be considered for admission. A minimum average of "B-" (70%) is normally required. Basic Degree applicants may apply to study on a full-time (4 to 6 courses) or a part-time (1 to 3 courses) basis.

#### SPECIAL STATUS STUDENTS

A limited number of spaces are available in the Master of Divinity stream for students who have not completed an undergraduate degree, but who have completed the equivalent of one year of university undergraduate courses with at least a "B-" (70%) average, normally within the previous five years. Applicants must also have the sponsorship of a bishop in the Anglican Communion. A written endorsement must be submitted by the Bishop or diocesan representative, addressed to the Basic Degree Director at Wycliffe College. Further details concerning this letter may be obtained from the Admissions Office. Space is limited by our accrediting standards and by our agreement with the Toronto School of Theology and the University of Toronto. Normally, only one or two full-time places become available each year. Students who are admitted in this category will be considered 'special students' until they have successfully completed ten credits of study at Wycliffe College, after which these courses will be transferred to the Master of Divinity program. The limit for admitting students in this category is set by our accrediting body, the Association of Theological Schools.

#### APPLICATION PROCEDURE

Visit <u>Admissions | Wycliffe College</u> to fill the online Application for Admissions for Basic Degree programs before the deadline indicated on the website. Along with the online application, the following supporting documentations are required:

#### 1. References

On the application form, you are asked to provide the names and mailing addresses of three people well acquainted with you, who have agreed to provide letters of reference for you. One referee should be a member of the clergy, and another should be able to comment on your academic ability. If you are not well acquainted with any of your former university professors, please attempt to choose someone who has taught you in some capacity or can speak to your ability to synthesize information and communicate clearly, both verbally and in writing. A reference form will be sent by email or through standard mail directly to each of these three people. Within two weeks of submitting your application to Wycliffe College, please contact each referee to ensure that the request has been received and will be returned shortly.

#### 2. Official Transcripts

Original, official transcripts of all university work to date must be sent directly from the institution(s) where you studied to:

The Admissions Office, Wycliffe College, 5 Hoskin Avenue, Toronto, Ontario, M5S 1H7 CANADA

Transcripts issued to the student will not be accepted.

A non-refundable application fee of CDN \$50 made payable to Wycliffe College should be mailed c/o the Admissions Office. It is also possible to pay by credit card by contacting the Admissions Office. If your native language is not English and you do not have a degree from an accredited university where English is the language of instruction, you must take the TOEFL. A minimum TOEFL score of 580 and TWE– 5 on the paper-based test or 237 and essay writing – 5 on the computer-based test is required in order to be considered for admission to Wycliffe. An official transcript with your results must be mailed directly to the Admissions Office at Wycliffe.

Applicants to the Master of Divinity and the Master of Theological Studies Development program will be interviewed as a final stage of the application process. Local applicants will be interviewed at Wycliffe College by the Admissions Committee. Alternate arrangements for an interview will be made for applicants living at a distance from the College.

#### OFFER OF ADMISSION

Wycliffe College's admissions process works on a rolling basis. This allows an applicant to submit his/her application form at any time. If the applicant meets the school's standards, an offer of admission is made immediately if there is still space available.

## GRADUATE DEGREE PROGRAMS

The Graduate Degree admission requirements are set out on the Toronto School of Theology website: <u>Applying to a Graduate Degree Program | Toronto School of Theology (tst.edu)</u>. Each degree program may have different admissions requirements. Please visit the website for details.

## REGISTRATION, FEE, AND INSURANCE

This section will cover information elated to registering a student account at the University of Toronto, how to sign up for courses, how to pay your tuition, and the health insurance coverage as a conjoint student at the University of Toronto.

## STUDENT SYSTEM SET-UP

### **UTORID (CONJOINT STUDENTS)**

For Conjoint program students, if admitted for the Fall, you will receive information on activating and validating your University of Toronto account around mid-July, for Winter admits, around mid-November. Students must follow the instructions on the email to successfully activate their UTORid which is the student's unique digital credential at the University, used to access University systems and resources. The activation process is outlined on the T-Card website: : Get Your UTORid & TCard - TCard (utoronto.ca). This is a mandatory step before students can register in any courses.

### **ACRON (CONJOINT STUDENTS)**

Before arrival, students can use your UTORid to access your student account on ACORN (<u>Student Web Services | University of Toronto (utoronto.ca)</u>). This is where students will register for courses, update addresses and bank information, receive account updates and so on. One may find a comprehensive ACORN instructions here: How-to | ACORN Help (utoronto.ca)

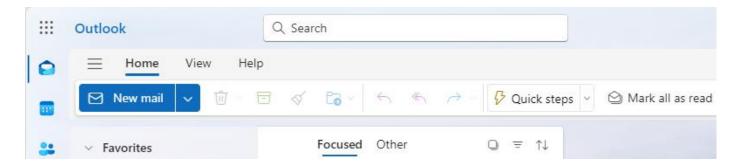


## **UTMAIL (CONJOINT STUDENTS)**

University of Toronto undergraduate and graduate students will be issued a UTmail+ account when they activate their school email address ending in @mail.utoronto.ca. Student accounts are active for the duration of a student's academic enrollment and include:

- Email and calendar
- OneDrive file storage space
- Access to the online and desktop versions of the latest Microsoft Office suite, including Word, Excel, PowerPoint, OneNote, and Teams

Students can access their email inbox by logging into <a href="https://mail.utoronto.ca">https://mail.utoronto.ca</a> with their UTORid and associated password. For assistance with configuring UTmail+ on computers or mobile devices or resetting a forgotten password, students should refer to the <a href="Information Commons Knowledge Base">Information Commons Knowledge Base</a> or contact their campus IT help desk.



For more information about U of T email, see UTmail+.

## **QUERCUS (ALL STUDENTS)**

For Conjoint program students, UTORid and password is also the log-in for the UofT learning platform Quercus. All course materials will be posted shortly before the beginning of the course by instructors on Quercus. Conjoint students are enrolled into the course on Quercus automatically after registering through ACORN.

Non-conjoint students do not go through the same process and will only need to register for courses by filling and sending the Enrolment Form to the Registrar's office. Non-conjoint student will receive a unique QQ code to log-in on Quercus to access their enrolled courses.

#### q.utoronto.ca/



## **KEY ACADEMIC DATES**

For detailed student calendar and key dates, please refer to <u>Key Academic Dates | Toronto School of Theology (tst.edu)</u>

#### **Fall 2024**

Jul. 15	Course registration for 2024-2025 Fall/Winter begins						
Aug. 9	2024 Registration Deadline  Minimum payment must be made and posted to student's ACORN account to complete registration. Students must have REG status by this date in order to add or drop UTSU Extended Healthcare and access some services provided by UofT. Depending on the method used to make payment it may take up to 10 business days for payments to show on the record, so early payment is recommended.						
Aug. 30	Last Day to Submit signed approval request for academic activities for Fall 2024 Last day for GCTS Office to receive complete and signed requests for activities such as Reading and Research (R&R) courses, Leave of Absence (LoA), Coursework Extension, BD tudents requesting to take Graduate level courses, Program Extension, Candidacy Extension etc.						
Sept. 2	Labour Day: TST Closed						
Sept. 3	GCTS Language Exams						
Sept. 6	GCTS Orientation						
Sept. 9	Classes begin for Second-entry Undergraduate (Basic Degree) and Graduate Courses						
Sept. 13	Last day to add YF, HF, HY and YY courses						
Oct. 4	Automatic Cancellation of Fall Registration for students who have not made the minimum required payment or have made OSAP deferral arrangements (FINCA)						
Oct. 14	Thanksgiving Day: TST Closed						
Oct. 28- Nov.1	Fall Session Reading Week						
Nov. 9	Convocation: USMC Faculty of Theology						
Nov. 15	Last day to drop YF and HF activities without Academic Penalty						
Dec. 2	Minimum payment must be made to complete Winter 2025 registration. Students must have REG status by this date in order to add or drop UTSU Extended Healthcare and access some services provided by UofT.						
Dec. 9	TST Classes End						
Dec. 10- 13	TST Examination Week						
Dec. 11	Last Day to Submit signed approval request for academic activities for Winter 2025						
Dec. 24- Jan. 3	December Holiday Break (including UofT Presidential Days)						
Jan 6.	Grades from Fall 2024 Courses due on ROSI						
Jan 7.	Grades from Fall 2024 Courses available to students via ACORN.						

#### **Winter 2025**

Winter Registration Deadline (Minimum payment must be made to complete registration)				
First day of Winter Class				
Last day to add HS and YS courses Last day for students to add Winter (S) courses via				
ACORN.				
Deadline to register for Fall GCTS Language Exams				
Please see <a href="https://www.tst.edu/language-courses-exams">https://www.tst.edu/language-courses-exams</a> for more information				
Automatic Cancellation of Winter 2025 Registration for students who have not made the				
minimum required payment or have made OSAP deferral arrangements (FINCA)				
Family Day (Provincial Statutory Holiday): TST Closed				
Winter Session Reading Week				
Last day to submit ThM Essay and MA Research Paper or Portfolio to TST for examination				
(Spring convocation)				
Next Academic Year Courses go live on TST Website				
Last day to drop HS, YY, HY and YS courses without Academic Penalty				
Last day for Conjoint PhD and DMin to defend theses (Spring convocation)				
Course Registration for Summer 2025 Opens on ACORN				
Deadline for TSpace submissions to be approved for Spring 2025 Convocations				
TST Classes End				
Last Day to Submit signed approval request for academic activities for Summer term.				
TST Examination Week				
151 Examination week				
Good Friday (no classes): TST Closed				
Winter Session course grades due on ROSI				
Winter Session course grades seen by students via ACORN				

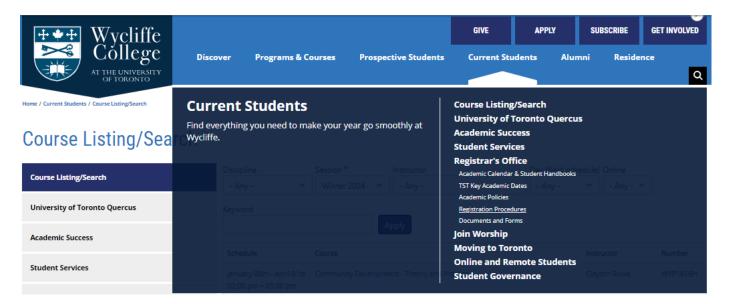
## **Summer 2025**

May 6	Start of Summer Semester				
	Financial Cancellation of Registration due to Non-payment (FINCA)				
T 1 4	Automatic cancellation of Registration for students who have not made the minimum				
July 4.	required payment as shown on their invoice available via ACORN, or who have not made				
	OSAP deferral arrangements.				
Aug. 9	End of Summer Semester Last day of 2025 Summer Semester - all course work must be				
Aug. 9	submitted by this date				
Aug. 12	End of the Summer semester. Coursework and assignments for all summer courses must be				
Aug. 13.	submitted by this date.				
Aug.29	Summer Session course grades due on ROSI				

## **REGISTRATION**

All Wycliffe courses are published and regularly updated on the <a href="Course Listing/Search | Wycliffe College">Course Listing/Search | Wycliffe College</a>.

Registration information for the academic year is emailed to all incoming and returning students in early July. Instruction on course codes, key dates, registration for both Conjoint and Non-conjoint students, registration for special courses (Reading & Research, Thesis and etc.), registration cancellation and related registraial matters can be found on the Wycliffe website under Current Students – Registrar's office – Registration Procedures. You may also use this link: Registration Procedures & Policy. Students must adhere to the key academic dates and review carefully the registration procedures to ensure successful registration.



Additional registratial information and policy may be found on the Toronto School of Theology website: Registration Information | Toronto School of Theology (tst.edu)

Conjoint students register and modify courses through ACORN (Accessible Campus Online Resource Network, www.acorn.utoronto.ca, the student web service). Here is a how-to guide to using ACORN. <a href="How-to-Lacord How-to-Lacord How-to-Laco

**Non-conjoint students** do not have access to ACORN, and all course registration and withdrawn, tuition and fees, and updates of information are processed by the Registrar's office directly through the <u>Non-Conjoint Course Registration Form</u> and email at <u>Wycliffe.registrar@utoronto.ca</u>.

#### ONLINE COURSES FOR BASIC DEGREE STUDENTS

As a Basic Degree student, if you live outside Toronto, either elsewhere in Canada or around the world, you can still get a head start on your theological education by taking up to a semester's worth of online courses through Wycliffe Online.

Students from the U.S.A. are only eligible for online courses if there is permission granted by the Office of Higher Education of their home state. Wycliffe will abide by any changes in future regulations at both the state and federal level.

Our course offerings online consist of a mix of required and elective options. Courses follow the academic semester, except those offered in the Summer term which are shorter in duration, usually six to eight weeks.

To take an online course at Wycliffe you need to be registered as a student. The normal process of acceptance for admission has to be followed. Those wishing to take a course, who are not already enrolled at a TST college, should request an application for occasional studies or for a degree program available on our website. You may qualify to transfer credits obtained through Wycliffe Online to other ATS accredited schools. This is at the discretion of the home college. You have to register as a student at Wycliffe. Online courses are fully transferable into all basic degree programs. Fees for online courses are the same as for on-site courses.

More details about course offerings are available on the <u>Course Listing/Search | Wycliffe College</u>.

## **TUITION & BILLING**

#### **CONJOINT DEGREE STUDENTS**

Tuition and fee payments do not go through Wycliffe College, they should be paid directly to the University of Toronto Student Accounts. You may access their website: <a href="https://studentaccount.utoronto.ca/">https://studentaccount.utoronto.ca/</a>

Fee payment is accepted only for fees billed on your ACORN invoice by payment options described on this pages (Making Payments - Student Accounts).

It is the student's responsibility to ensure that fee payments are received by the University and recorded in the ACORN invoice and payments report by the established payment deadline, even if someone else is making the fee payment.



Here are some key pages that will help you navigate your fees and payments:

- Fall-Winter Session Pay or Defer Deadlines
- Tuition Fee Deferral (Register Without Payment)
- <u>Current Fall-Winter Fee & Refund Schedules</u>: scroll down to "Toronto School of Theology", then on the next page, click on the link under "All College" for "Refund Schedules

- Make a Fee Payment Within Canada
- Prepayment from Outside of Canada
- ACORN Billing & Student Information
- Address for Refunds & Tax Receipts
- Current Summer Fee & Refund Schedules
- Request a Refund
- <u>International Fee Exemption</u>
- FAQ Student Accounts

#### NON-CONJOINT DEGREE STUDENTS

Tuition fees for non-conjoint students are listed on the bottom of this webpage. It is updated yearly: <a href="https://www.wycliffecollege.ca/prospective-students/admissions-finance/tuition">https://www.wycliffecollege.ca/prospective-students/admissions-finance/tuition</a>

For non-conjoint students, payments are made directly to Wycliffe College. Usually, the registrarial office will send out an email invoice with a link to pay by credit card online. But cheques and other forms of payment may be arranged upon request. All enrolment, refund and withdrawal requests can by made by writing addressed to the Registrar's office at <a href="https://wycliffe.registrar@utoronto.ca">Wycliffe.registrar@utoronto.ca</a>.

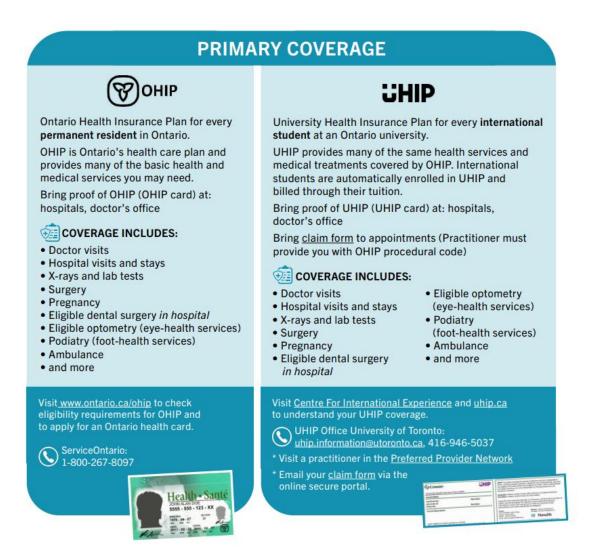
## **HEALTH INSURANCES**

## UNIVERSITY HEALTH INSURANCE PLAN (UHIP) (INTERNATIONAL STUDENTS)

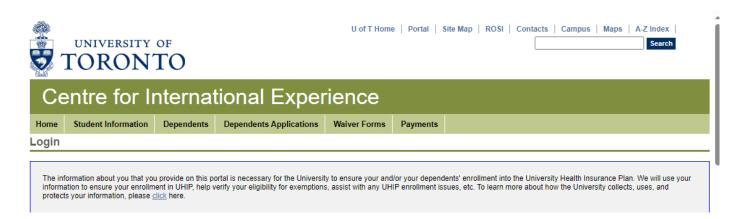
If you are an international student studying in Canada, <u>UHIP</u> is required for yourself and any accompanying family members. UHIP acts in place of OHIP for international students studying in Canada.

Students in the conjoint program will automatically be enrolled in UHIP each year. Your UHIP coverage is tied to your registration status at U of T. You must remain actively registered to remain eligible for coverage under UHIP. If you de-register during the term, your coverage into UHIP through Cowan may be terminated.

Students in the non-cojoint program, if studying in Canada, are required to enroll in UHIP by filling an enrolment form available form the Registrar's office.



Dependents are not automatically enrolled in UHIP, and you are required to enroll your eligible dependent family member(s) within 30 days of their arrival in Canada. You as the student will be automatically enrolled, you can find information about UHIP and how to enroll you family at: <a href="Onboard to UHIP - Centre for International Experience">Onboard to UHIP - Centre for International Experience (utoronto.ca)</a>



## UTSU HEALTH & DENTAL PLAN FOR FULL-TIME CONJOINT STUDENTS (DOMESTIC AND INTERNATIONAL)

The UTSU administers a Health & Dental Plan for all full-time conjoint students (basic degree 4 or more courses, or graduate degree full-time status) at the Toronto School of Theology, providing some of the best mental health and dental coverage in Canada when compared to other student association plans. The plan provides full or partial coverage for many services not covered by provincial health care. International Students are covered by the UTSU Health Plan and the University Health Insurance Plan (UHIP). You can enroll your family as dependents for additional fee within the change period: <a href="Family Enrolments">Family Enrolments</a> (studentcare.ca).

The Health & Dental Plan fees are charged on a compulsory basis as part of your tuition, although students may opt-out if they are able to provide proof of other extended health insurance coverage. This means that if you're already covered by an equivalent health and dental plan, such as a parent's or spouse's employee benefit plan or a plan provided by your band council or through Health Canada, you can opt-out of this plan. You can check your invoice on ACORN to confirm you were billed UTSU Health Plan and UTSU Dental Plan fees. For more information on the opting out process please visit Opt Outs (studentcare.ca).



## SELF-ENROLMENT IN UTSU HEALTH & DENTAL PLAN FOR PART-TIME CONJOINT STUDENTS

Part-time conjoint students (basic degree 3 or less courses, or graduate degree part-time status) are not automatically enrolled and subsequently covered by the UTSU Health & Dental Plan. However, part-time conjoint students are now eligible to self-enroll to opt in to the UTSU Health & Dental Plan within the Change of Coverage Period: Self Enrolment (studentcare.ca).

## **ACADEMIC POLICIES**

Though this academic calendar may contain some key information on the topic of academic policies, it is not comprehensive. Therefore, it is crucial and the student's responsibility to refer to their respective degree handbook for detailed policies and practise guidelines: <a href="Handbooks">Handbooks</a> | Toronto School of Theology (tst.edu)

## TIME LIMITS FOR COMPLETION OF PROGRAMS

#### **BASIC DEGREE PROGRAMS**

Program Name	Time Limit
MDiv	8 years
MTS	8 years
CTS	4 years
CAS	6 years
DipCS	6 years

MTS, MTS Development, MDiv, CAS, Non-conjoint students are required to take at least 1 course per academic year (Fall, Winter, Summer) to maintain registration. Continued registration each term is **required for CTS** (**Certificate of Theological Studies**) students until all degree requirements have been fulfilled.

#### GRADUATE DEGREE PROGRAMS

ORIDONIE DEGREE I ROOM MIS				
Program Name	Time Limit			
Full-time PhD	6 years (program extensions may be granted)			
Full-time MA	3 years (program extensions may be granted)			
Full-time DMin	5 years (program extensions may be granted)			
ThM	6 years (program extensions may be granted)			

Students in all conjoint graduate programs must be continuously registered until all degree requirements have been fulfilled. See regulations on extension, time limit, Leave of Absence in the Graduate Conjoint Degree Handbook and ThM Handbook on Handbooks | Toronto School of Theology (tst.edu).

## FULL-TIME/PART-TIME STUDY AND REQUIREMENT

#### **BASIC DEGREE PROGRAMS**

Full-time or part-time load is determined by the amount of courses one registers in each term. 4-6 courses per term is considered Full-time studies. 3 or less courses are considered Part-time studies.

Program Name	Registration Requirement		
MDiv	2 full-time, must be completely in the regular academic year (September through April), normally consecutive, in residence. The rest can be complete part-time. A minimum of 1 course per academic year unless on approved leave.		
MTS  Student may complete the full program on part-time basis and may between the two. A minimum of 1 course per academic year unles leave.			
A minimum of 1 course (1 X 0.5 FCE) each Fall and Winter seme completion.			
CAS A minimum of 1 course per academic year unless on approved leave.			
DipCS A minimum of 1 course per academic year unless on approved leave.			

#### **GRADUATE DEGREE PROGRAMS**

Currently, TST does not offer a part-time option for the conjoint MA, the conjoint PhD, or the DMin programs. The MA and PhD are considered full-time from September 1 to August 31 each year. See Section A7.1. Graduate Conjoint Degree Handbook on Handbooks | Toronto School of Theology (tst.edu).

A ThM student may complete the degree program entirely on a part-time basis. A ThM student is considered full-time during the trimester if they are taking three courses (3 X 0.5 FCE) for graduate degree credit. For more details, see §7.3.3 in the ThM Handbook Handbooks | Toronto School of Theology (tst.edu).)

Program Name	Registration Requirement		
Full-time PhD	First 2 years full-time coursework, remaining 2-4 years full-time research/writing.		
Full-time MA	Full program in full-time (1 academic year)		
Full-time DMin	Full program in full-time		
ThM	May be complete on a part-time or full-time basis.		

## **GRADING SCALE**

#### **BASIC DEGREE GRADING SCALE**

For full details, please refer to the Grading Scale section on the <u>Basic Degree Handbook</u>.

Numerical Grade	Letter Grade Equivalents	Grade Point	Grasp of Subject Matter	Other qualities expected of students
A RANGE: Excellent: Student shows original thinking, analytic and synthetic ability, critical evaluations, and broad knowledge base.				
90-100 A+ 4.0 Profound and Creative		Strong evidence of original thought, of analytic and synthetic ability; sound and penetrating critical evaluations which identify assumptions of those they study as well as their own; mastery of an extensive knowledge base		

85-89	A	4.0	Outstanding		
80-84	A-	3.7	Excellent	Clear evidence of original thinking, of analytic and synthetic ability; sound critical evaluations; broad knowledge base	
	B RANGE: Good: Student shows critical capacity and analytic ability, understanding of relevant issues, familiarity with the literature.				
77-79	B+	3.3	Very Good	Good critical capacity and analytic ability; reasonable understanding of relevant issues; good familiarity with the literature	
73-76	В	3.0	Good		
70-72	B-	2.7	Satisfactory at a post-baccalaureate level.	Adequate critical capacity and analytic ability; some understanding of relevant issues; some familiarity with the literature	
0-69	FZ	0	Failure	Failure to meet the above criteria	

#### Grades without numerical equivalent:

- **SDF** Standing deferred (a temporary extension)
- INC Permanent Incomplete; has no numerical equivalent or grade point
- **WDR** Withdrawal without academic penalty
- **AEG** *Aegrotat*. This report may be given by the college of registration to a student within ten courses of completing his or her degree program who has completed at least 60% of the coursework but because of illness has been unable to complete the whole course, and who would not otherwise.

#### GRADUATE DEGREE GRADING SCALE

GRIDENTE DEGREE GRIDING SCIEE							
Letter Grade	Numerical Equivalent	Grade Point	Grasp of Subject Matter	Further qualities expected of students			
A R	A RANGE Excellent: Student shows original thinking, analytic & synthetic ability, critical evaluation, broad knowledge base						
A+	90-100	4	Profound & creative	Strong evidence of original thought, analytic and synthetic ability; sound and penetrating critical evaluations which identify assumptions of those			
A	85-89	4	Outstanding	they study as well as their own; extensive knowledge base			
A-	80-84	3.7	Excellent	Clear evidence of original thinking and of analytic and synthetic ability; sound critical evaluations; broad knowledge base			

B RANGE Good: Student shows critical capacity & analytic ability; understanding of relevant issues, familiarity with the literature

B+	77-79	3.3	Very Good	Good critical capacity and analytic ability; reasonable understanding of relevant issues; good familiarity with the literature
В	73-76	3	Good	
B-	70-72	2.7	Satisfactory at a post-baccalaureate level	Adequate critical capacity and analytic ability; some understanding of relevant issues; some familiarity with the literature
FZ	0-69	0	Failure	Failure to meet above criteria
NCR	none	0		

In addition, the following non-grade course reports may be entered on the student's academic record (ACORN) by the college registrar subject to the policies in subsequent sections (§§A7.9-A7.11).

**INC** (Permanent Incomplete). This is assigned in special circumstances where course requirements have not been completed but a failing grade is inappropriate or unwarranted (e.g., medical reasons, extenuating circumstances, change in a student's situation). INC carries no credit for the course and is not considered for averaging purposes. This course report is subject to the conditions contained in §A7.11.5.

**SDF** (Standing Deferred). This is assigned when a student has been granted an extension to complete the requirements for a course. SDF carries no credit for the course and is not considered for averaging purposes. (See also §A7.11.4.)

**WDR** (Withdrawn). This is assigned when a student has withdrawn from a course with no academic penalty, subject to the conditions in §A7.11.5.

To obtain credit for a course or dissertation, a grade of at least 70 (B-) must be obtained. If a grade between 65 to 69 is received, the student is entitled to take a supplemental examination or do supplemental work to bring the grade for the course up to 70 (B-). The overall minimum GPA acceptable for graduation and conferral of a degree is 2.7.

## REVIEW OF GRADES FOR BASIC DEGREE STUDENTS

For a Basic Degree students who is dissatisfied with a mark on an assignment, essay, quiz, examination, or other academic exercise in a course, or the final course grade, may first seek an explanation from the instructor of the course within the two-weeks period following the receipt of the grade.

If the student remains dissatisfied, he or she may request further review. A guide for grade review and mark change can be found in section 11.8 Review of Grades in the <a href="Basic Degree Handbook">Basic Degree Handbook</a>.

## ASSIGNMENT EXTENSIONS

#### BASIC DEGREE LATE WORK POLICY

Basic Degree students are expected to hand in assignments by the date given in the course outline. Under exceptional circumstances a student may request a short extension to be negotiated with the instructor. Instructors

are not obliged to accept assignments that are late. If the instructor chooses to accept an assignment, where an extension has not been requested and approved before the due date, then one percentage point per day will be deducted. The absolute deadline for the submission of assignments is the examination day scheduled for the course or the last day of exam week for the semester in which the course is taught, whichever is sooner.

Students with documented medical or compassionate difficulties or exceptional reasons (e.g., a death in the family or a serious illness) who are unable to submit their work by the end of the term are requested to consult with their instructor and request an extension. The form is available on our website at this link <a href="Basic Degree Request For Extension">Basic Degree Request For Extension</a> | Wycliffe College can be collected from the registrar's office. An extension request must be submitted, with instructor approval and with an agreed deadline, to the registrar's office no later than the last day of the exam week or the last day of class in which the course is taken. The extension, when approved, will have a mutually agreed upon deadline that does not extend beyond one year. If a student has not completed work and has not been granted an SDF, a final mark will be calculated that reckons a grade of zero for that component of work that was not submitted.

#### GRADUATE DEGREE LATE WORK POLICY

The prima facie deadline for the completion of work in a course is the last day of the examination week for the trimester in which the course is taken. Students are expected to meet the course deadlines of the instructor offering the course and are advised to plan their research projects accordingly. Students who find themselves unable to meet deadlines for completing coursework can, under certain conditions, receive extensions for completing the work after the dates set by the college in which the course is offered.

The authority to grant an extension for the completion of work in a course beyond the original TST or college deadline (whichever is earlier) for that course rests with the student's college Graduate Director, not the instructor of the course. Nevertheless, the instructor's signature is required for course extension requests to be processed. Students will petition their college Graduate Director for extensions, using a standard form provided by TST on its website. See Section 7.11 of the Conjoint Graduate Degree Handbook.

## **TRANSCRIPTS**

Students may view their grades on ACORN (www.acorn.utoronto.ca) at any time. Official transcripts bearing the seal of the college may be requested and will be sent directly to the student or the Institution if further studies will continue elsewhere. Unofficial transcripts may be sent directly to the student. These will be stamped "ISSUED TO STUDENT". To request Wycliffe College transcripts, complete the request form found on our website (<u>Transcript Information | Wycliffe College</u>). Transcripts are not available through ACORN/ROSI and must be ordered through the Registrar's Office.

## **GRADUATION REQUIREMENTS**

Students are solely responsible for meeting the College's graduation criteria, and must ensure that they have satisfied the College's course and distribution requirements. The Registrar does not monitor students' programs, but is always available for consultation. Faculty advisors also attempt to keep students on track towards their graduation requirements.

Before a degree or certificate may be granted, approval must be voted by the Academic Committee on behalf of the Board of Trustees. All debts to the College and the University of Toronto, including the University of Toronto Library, must be paid before the degree or diploma can be conferred.

Wycliffe College hosts one Summer convocation per academic year, usually in the month of May. Students may complete their program prior the end of the Winter term (January to April) but will not officially be conferred a degree until approved by the board and conferred during convocation. However, in between the times, students may request a Letter of Confirmation of Completion that states the completion of the program and date of conferral as proof of their completion of the program.

Students, upon meeting or who expect to meet the graduation criteria prior to convocation, must apply to graduate. The digital form will be sent to students in February or March or may be requested at any of the time of the year, via email to the wycliffe.registrar@utoronto.ca.

## **EMAIL COMMUNICATIONS**

Course instructors, registrar's office, and other departments and personnel in the college may decide to send out important information by email. To that end, all **students in conjoint programs** are required to have a valid UT email address and monitor it regularly. Failure to check emails regularly may result in missing important information on courses, key dates, tuition, registration and may lead to de-registration in courses and terms. **Students in non-conjoint programs** should only use the email address they have provided to their college of registration.

All email communications from students in **conjoint programs** must be sent from a UT email address. Email communications from other email addresses are not secure, and also the instructor cannot readily identify them as being legitimate emails from students. The instructor is not obliged to respond to email from non-UT addresses for students in conjoint programs.

## **ACADEMIC APPEALS**

If students consider that they have been wronged in the application of any of the policies relating to their degree or diploma, they ought in the first instance deal with the professor involved and/or with the director of the program in which they are enrolled. If they are not satisfied that their appeal has been fairly heard, they may make a further appeal to the College Faculty.

If, having exhausted all levels of academic appeal at the college level, may appeal to TST (Toronto School of Theology). Details can be found on *Section 16*. *Academic Appeal* in the Basic Degree Handbook, Section 12 in the ThM Handbook and Section A11 in the Graduate Conjoint Degree Handbook. All handbooks can be located through this link: <u>Handbooks | Toronto School of Theology (tst.edu)</u>

## ACADEMIC DISCIPLINE POLICY

By the Memorandum of Agreement, the TST and its member colleges have agreed that the University of Toronto has exclusive disciplinary jurisdiction over all TST students, whether in conjoint or non-conjoint programs, and students are required to adhere and submit thereto. The University of Toronto's Code of Behaviour on Academic Matters, as amended from time to time, governs the exercise of this jurisdiction. A copy can be found here: <a href="Code">Code</a> of Behaviour on Academic Matters [July 1, 2019] | The Office of the Governing Council, Secretariat (utoronto.ca)

## **NON-ACADEMIC POLICIES**

## **NON-ACADEMIC DISCIPLINE POLICY**

The Principal may require that a student withdraw from the College if at any time he or she fails to commend himself or herself as a person suitable for membership in the College.

# WYCLIFFE COLLEGE COMPLAINT POLICY FOR NON-ACADEMIC MATTERS

#### 1. SECTION I

- 1.1. Wycliffe College governs itself according to generally accepted rules of behaviour. The rules and procedures set out in this Policy are to be applied reasonably, and with due regard for the effect they may have on the life of the College community and of its members.
- 1.2. The Wycliffe College Non-Academic Discipline Policy is applicable to all students registered as Wycliffe College students, whether residents or non-residents, to students in any faculty or division of the University of Toronto who are resident at Wycliffe College, and to students in any other university or college who are resident at Wycliffe College.
- 1.3. Any amendments to this Policy will be made by the Board of Trustees of Wycliffe College.
- 1.4. In exceptionally grave or complicated cases consultation with a solicitor is encouraged.

#### 2. SECTION II

- 2.1. The Wycliffe College Non-Academic Discipline Policy shall apply to all non-academic discipline offences listed in Section III, whether arising on College property or during off-campus College activities.
- 2.2. The Principal and any one of the Academic Dean or the Registrar or the Executive Director or a majority of them may decide whether an alleged offence falls within the purview of the Policy.
- 2.3. Infractions of Section III of this Policy that can be considered to be instances of sexual harassment or violations of the Human Rights Policy of the Province of Ontario will not be dealt with using the procedures of this non-Academic Discipline Policy.

#### 3. SECTION III Non-Academic Offenses

- 3.1. The discipline procedures apply to anyone subject to this Policy who knowingly engages in any of the following activities:
  - 3.1.1. Dangerous Activity: any conduct or activity that may endanger or threaten the health or safety of any person.
  - 3.1.2. Disruption of Activities: any conduct or activity that unreasonably infringes upon or disrupts college or residence activities, academic or otherwise, or the privileges of any member of the College.
  - 3.1.3. Assault: any conduct or activity that causes or threatens physical or mental harm to any person
  - 3.1.4. Theft or Damage to Property: any conduct or activity that results in the theft of, destruction of, or damage to College or private property.
  - 3.1.5. Trespass: the unauthorized presence in, entry to, or use of College or private facilities.
  - 3.1.6. Undermining the Reputation of Others: any conduct or activity that seriously and maliciously

- undermines the reputation of any member of the College or Residence.
- 3.1.7. Breach of Discipline Procedures: abuse of the discipline procedures, as complainant or as adjudicator, e.g. laying of false charge, malice.
- 3.1.8. Breach of Discipline Decisions: refusal or failure to comply with any decision made under the discipline procedures.
- 3.1.9. Counselling Offences: the counselling or aiding of any person in a conduct or activity that would be an offence listed in this section.
- 3.2. In this Policy "member" includes members of the academic and administrative staffs, students, residents and visiting professors.

#### 4. SECTION IV Informal Resolution Procedures

- 4.1. Whenever possible and appropriate, reason and moral suasion should be used to resolve issues of individual behaviour before resort is made to formal disciplinary procedures.
- 4.2. If the complaint is between students who are resident at Wycliffe College and not registered at Wycliffe College, the complainant is encouraged and has the right to discuss the matter with the other resident. If this discussion fails to resolve the matter, the resident should bring the complaint to the Residence Don. The Residence Don will act to initiate a process of conciliation between the residents, normally, within one week from the date the resident reports the complaint.
- 4.3. If the complaint is between students who are registered at Wycliffe College, the complainant is encouraged and has the right to discuss the matter with the other student. If this discussion fails to resolve the matter the student should bring the complaint to the Chaplain. The Chaplain will act to initiate a process of conciliation between the students, normally, within one week from the date the student reports the complaint.

#### 5. SECTION V Mediation Procedures

- 5.1. If an issue between two or more members of the College, at least one of whom is a student or resident, cannot be satisfactorily resolved at the informal resolution stage, the parties may agree to proceed to mediation. At this stage, the issue must be documented and the party wishing mediation must inform the other party in writing.
- 5.2. The party requesting the meeting must inform the Mediator(s) chosen in writing. Both parties will be entitled to have a support person present at the meeting or meetings with the Mediator.
- 5.3. It is the intention of the Policy that the mediation process will be the stage of the disciplinary process at which the great majority of complaints will be resolved.
- 5.4. A Panel of Mediators to be comprised of four members will be appointed by the Principal, in consultation with a Faculty member, the Executive Director, the Residence Don, a representative of the Wycliffe College Board of Trustees, and a representative of the Wycliffe College Student Council, to three-year overlapping terms, with the new member being appointed each academic year. Members of the Discipline Committee (6.2, 6.3) will be excluded from this panel. Members of the Panel will mediate complaints, either singly or in pairs, as designated by the Principal (or Chair of the Panel).
- 5.5. Either party may request the Principal to review the recommendation of the Mediator(s) within thirty days thereafter.

#### **6.** SECTION VI Discipline Committee Process

- 6.1. An allegation of a breach of this Policy shall be in writing, specifying the alleged offence, the nature of the conduct complained of and the date, time and place of hearing.
- 6.2. If the issue is not between residents but involves an offence under Section III by a resident who is not a Student at Wycliffe College, the charge shall be dealt with by a Discipline Committee to be composed of the Executive Director, the Residence Don and the Senior Student or his or her designate.

- 6.3. If the issue is not of the nature of a complaint between students registered at Wycliffe College but involves an offence by a registered Student under Section III, the charge shall be dealt with by a Discipline Committee to be composed of two Faculty members designated by the Principal and the Senior Student or his or her designate.
- 6.4. In either case the person against whom a complaint has been made will have the right to have a support person of their choice and have that identified person make submissions on his or her behalf.
- 6.5. The decision of a majority of the members of a Discipline Committee shall be the decision of the Committee.

#### 7. SECTION VII Appeals Process

7.1. An appeal may be taken from the decision of the Discipline Committee to the Principal for final review by notice in writing within thirty days of the issuance of the decision.

#### 8. SECTION VIII Sanctions

- 8.1. The following sanctions or combinations of them may be imposed by a Discipline Committee or on appeal, by the Principal, upon Students found guilty of an offence under this Policy:
  - i. formal written reprimand and requirement of apology;
  - ii. order for restitution of property or the payment of damages;
  - iii. a fine or bond for good behaviour not to exceed \$5,000;
  - iv. requirement of public service work not to exceed 100 hours;
  - v. denial of access to specified services, activities or facilities of the College for a period of up to one year;
  - vi. expulsion from residence.
- 8.2. No costs of any proceedings under this Policy shall be awarded against the College or any party to the proceedings.

## SEXUAL HARASSMENT

As a federated college within the University of Toronto (U of T), and a founding member of the Toronto School of Theology (TST), Wycliffe's Board of Trustees adopted in January 2017 the <u>University of Toronto Policy on Sexual Violence and Sexual Harassment</u>. The policy was adopted with the following modifications as particular to Wycliffe College:

In accordance with this policy, and in an attempt to create a safe educational experience in which all members of the college can experience an educational and work experience free from all forms of sexual violence and harassment, Wycliffe College requires that all staff, faculty and students complete the online Sexual Violence Education and Prevention (SVEP) training module made available by the Sexual Violence Prevention & Support Centre.

You can read more here: Sexual Violence and Sexual Harassment Policy and Resources | Wycliffe College

## POLICY ON ACCOMMODATION

In keeping with the Accessibility for Ontarians with Disabilities Act (AODA) Wycliffe College is committed to providing an equitable and inclusive environment for all members of its community. The document outlining this commitment is posted on our website: https://www.wycliffecollege.ca/about-us/accessibility-services.

As per the TST Basic Degree Student Handbook we adhere to the following principles and procedures:

#### PRINCIPLE OF NON-DISCRIMINATION

Under the Human Rights Code of Ontario, every person has the right to equal treatment without discrimination because of disability. The TST and its colleges aim to provide students with disabilities (including physical, learning, and mental health disabilities) the opportunity for the same quality of educational experience as that available to students without disabilities. To that end, the TST and its colleges will comply with their legal obligations by arranging reasonable accommodations for students with disabilities. Accommodations do not alter program or course requirements or expectations.

#### **PROCEDURES**

Students in conjoint degree programs: Such students should develop an individual plan in partnership with the professionals at Accessibility Services at the University of Toronto. The student initiates this service by registering with Accessibility Services, which has two locations on the St. George campus: the first floor of Robarts Library (for students with learning disabilities), and 215 Huron Street (for students with other disabilities). In requesting accommodation on the student's behalf, Accessibility Services will not disclose confidential information about the student without his or her permission. A student with a disability should not seek accommodation directly with instructors, since they are not trained to determine suitable accommodations, and will usually not be familiar with the University's policies and procedures in this area.

Students in non-conjoint programs: please contact the registrar at Wycliffe.registrar@utoronto.

#### **REDRESS**

A student who is denied accommodations recommended by a disability counselor at Accessibility Services, or who has otherwise experienced discrimination as defined by the Human Rights Code, should contact the head of his or her college, or the TST Director. The student also has a statutory right to file a complaint with the Ontario Human Rights Tribunal.

## **CONFIDENTIALITY**

Academic records may be shared with the University and the TST, but are not made available to others without the student's permission, preferably in writing. Applications for admission, references, student self-evaluations, evaluations by field education supervisors and College authorities, and other confidential documentation, are available only to the College faculty and staff, and members of the Academic Committee, unless the student specifically directs that they be released to others.

The only documentation which is routinely kept confidential from students themselves are the reference letters supporting their application for admission.

Students who are candidates or postulants for ordination in the Anglican Church are normally expected to consent to the release to their bishop of relevant documentation.

College personnel may share their judgments of particular students with a competent authority such as a bishop or the Principal for reasons involving the educational work of the College or the ministry of the Church. Conflicts occasionally arise when a faculty member feels a pastoral responsibility to the student to keep sensitive information confidential but realizes a responsibility to report information required by law or as a result of a professional obligation to protect the safety of the individual and the welfare of the college community and of the Church. In such circumstances the faculty member will bring the matter to the attention of the Principal.

## FREEDOM OF INFORMATION AND PRIVACY ACT

Wycliffe College and the University of Toronto respect your privacy.

Personal information that you provide to the College is collected pursuant to section 2(14) of the University of Toronto Act, 1971.

At all times your personal information will be protected in accordance with the Freedom of Information and Protection of Privacy Act.

Your information is collected for the administration of admissions, registration, academic programs, university-related student activities, activities of student societies, safety, financial assistance and awards, graduation and university advancement, and reporting to government.

The College provides information to the University which is also required to report student-level enrolment-related data to the Ministry of Training, Colleges and Universities as a condition of its receipt of operating grant funding. The Ministry collects this enrolment data, which includes limited personal information such as Ontario Education Numbers, student characteristics, and educational outcomes, in order to administer government postsecondary funding, policies and programs, including planning, evaluation, and monitoring activities.

If you have questions, <u>please look online</u> or contact the University Freedom of Information and Protection of Privacy Coordinator at McMurrich Building, Room 104, 12 Queen's Park Crescent West, Toronto, ON, M5S 1A8.

## RESOURCES

## LIBRARY AND INFORMATION RESOURCES

Library and information resources for students at Wycliffe College are available in the John W. Graham Library, at Trinity College across the road from Wycliffe. Since 2000 the Graham Library has comprised the merged Wycliffe and Trinity College collections. It serves as an important resource for Anglican studies and a base for scholars from all parts of the world. In collaboration and ecumenical cooperation with five other Toronto School of Theology (TST) libraries and the University of Toronto Library (UTL), the Graham Library functions both as a theological and general reference library. It is one of the fifty or so libraries that comprise the University of Toronto Library (UTL) system. Visit the Graham Library website for the latest information on services and hours.

Conjoint degree program Wycliffe students have physical and digital access to the full University of Toronto Libraries system. Non-conjoint students have physical access to TST's six member college libraries. Certain digital resources are available for non-conjoint students through Graham Library, please contact the <u>registrar's</u> office for details.

The majority of theological materials are located in TST's member college libraries and the University of Toronto's <u>John P. Robarts Research Library</u>, the University's central humanities and social sciences library. Information on borrowing materials from a TST member college library, an affiliated member institution, or accessing special collections can be found <u>here</u>.

<u>University of Toronto Libraries</u> is one of the leading academic research library systems in world, and the largest academic library in Canada. In addition to millions of books, the library system provides access to thousands of full-text electronic journals, and hundreds of online databases and resources. All holdings can be found within the University of Toronto Libraries' <u>online catalogue</u>.

The <u>Academic Success Resources</u> on the Wycliffe website provides instructions and resources on doing theological research, writing, bibliography and so on.

## FINANCIAL ASSISTANCE

Wycliffe offers an attractive program of financial support for those who qualify. There are scholarships and bursaries for both Basic and Advanced Degree students. Please visit <u>Financial Aid | Wycliffe College</u> for a list of bursaries and scholarships, and to apply online.

#### **OSAP AND OTHER PROVINCIAL AID**

You may qualify for OSAP or other provincial aid depending on your location. The University of Toronto processes all provincial financial aid such as OSAP. Please visit the following websites for information on OSAP and portal to submit forms for Out-of-province student aid. You may contact the university registrar's office for the status of your fund by submitting a ticket through their <u>Service Portal</u>, or call and email them with the contacts on the website.

OSAP - University Registrar's Office (utoronto.ca)

Provincial and Territorial Student Aid Programs - University Registrar's Office (utoronto.ca)

#### STUDENTS FROM THE UNITED STATES OF AMERICA

The US Department of Education (USDE) has determined that the University of Toronto, which until now has been authorized to confirm your enrolment, can no longer report academic registration for Toronto School of Theology students. Also, no TST member college has been recognized by the USDE for this purpose. New US Direct Loans can no longer be made to TST students, and existing loans are subject to repayment.

## **FOUNDER'S CHAPEL: THE WORD ENDURES**

The Wycliffe community gathers daily morning and evening for prayer in Founder's Chapel, to praise God, to pray for the world and to be formed by God's Word. Worship is at the center of all we do here. Worship is from the Anglican tradition but given our rich denominational breadth, we seek to be the universal church at prayer and song. Some services are streamed to include our distance students that may not be able to make it on-campus. Visit the website for the schedule and link to stream: Worship at Wycliffe | Wycliffe College

The Wycliffe Community gathers weekly for Holy Communion on a chosen day of the week (same through the term) at 4:45 p.m., followed by Community Dinner. Children are most welcome to attend the service, or alternatively there is child-care provided during this service.

All M.Div. students are expected to be in Chapel once a day while on campus. All others are encouraged to take on this daily discipline.

## STUDENT GOVERNANCE

The two student governments are the Student Council, which is elected by Basic Degree Students and by residents; and the executive of the Wycliffe Graduate Society, elected by Graduate Degree Students. Fees are collected for these two organizations by the College. The two student governments sponsor a variety of programs, including social events, intramural athletic activities, guest speakers, community discussions, theological colloquia, and outreach projects. They also appoint representatives to College, TST, and University committees, and act as a liaison between students and other constituencies of the College. Annual election is held by Student Council for various positions that represents and serve students' interest in the College.

## **STUDENT SERVICES**

As Conjoint students, there are many University of Toronto Student Services available to Wycliffe students. Most of the UofT student services will be available for Basic Degree Student who pay the UofT Student Life Fee on their ACORN invoice. Some services are available to Graduate Degree students. Visit the <a href="Student Student Student">Student Student Student Student</a> Invoices | Toronto School of Theology (tst.edu) for more information. Two example are listed below as services offered by the University of Toronto:

#### **Centre for International Experience**

The <u>Centre for International Experience (CIE)</u> provides a wealth of non-academic information for international students. Students can access information on immigration and health insurance, programs and events, scholarships, and much more.

#### **Accessibility Services**

A variety of accessibility services are provided on the University of Toronto's St. George campus where most TST member colleges are located. Services are provided to students with a documented disability. The disability can be physical, sensory, a learning disability, or related to mental health. Students with temporary disabilities (e.g., broken arm) are also eligible for the service.

Students participate in an intake interview to discuss their eligibility and needs, and when appropriate, students are referred to one of the service's professionals (e.g., Adaptive Equipment Consultant, Learning Disability Specialist, Occupational Therapist, etc.) to discuss strategies and determine accommodations. All discussions are kept confidential with Accessibility Services and information is only disclosed with permission of the student.

Visit the Student Life <u>Accessibility Services website</u> for more information. Accessibility Services is located at 455 Spadina Avenue, 4th Floor, Toronto, ON M5S 2G8 | 416-978-8060, email: <u>accessibility.services@utoronto.ca</u>

## WYCLIFFE RESIDENCE

Wycliffe has a co-ed residence open to full-time theology students and other graduate students who welcome the opportunity to live in a Christian environment. The residence is among the most popular on the University of Toronto campus, with a strong sense of community fostered by various intramural social and sporting events sponsored by the student council. It is comprised of seventy-three single rooms, the men occupying the second floor and women the third floor of the college. In addition, there are some married students' apartments for full-time students registered at Wycliffe, and dormitory rooms for part-time or commuting students registered at Wycliffe. Two modest guest rooms are also available, booked on a nightly basis. During the summer months the residence is open for continuing Wycliffe students as well as for other students working or studying in Toronto. Due to the architecture and age of the building, the older-style single rooms vary in size and shape, and come equipped with a single bed, closet, desk and chair, bookshelf, telephone, high-speed internet connection, and the option of subscribing to cable television.

**Meal Plan:** Wycliffe participates in a meal plan with the University of Toronto, offering several on-campus options for meals. Details can be found on the "Residence" section of the Wycliffe College website under the "Meal Plan" menu.

**Application for Residence**: Those wishing to live in residence should complete the online application for residence at the same time the general application is submitted (see the "Residence" section of the Wycliffe College website). Since the residence fills quickly, prospective residents from other graduate programs are advised to apply during the Winter semester for the upcoming academic year.

**Married Students:** Wycliffe maintains a number of apartments for its married students. Applications for these should be submitted along with the general application. These apartments are in high demand; priority will normally be given to those students coming from outside Ontario who have no means of scouting the local market. For more information, please contact the college.

Additional apartments for married students are available directly from the University of Toronto, which maintains two high-rise units, a twelve-minute walk from Wycliffe College. Applications for these should be made as early as possible. See the "Student Family Housing" section at <a href="Housing--UofT Student Life">Housing</a> where the "Student Family Housing" section at <a href="Housing--UofT Student Life">Housing</a> where the "Student Family Housing" section at <a href="Housing--UofT Student Life">Housing</a> where the "Student Family Housing" section at <a href="Housing--UofT Student Life">Housing</a> where the "Student Family Housing" section at <a href="Housing--UofT Student Life">Housing</a> where the "Student Family Housing" section at <a href="Housing--UofT Student Life">Housing</a> where the "Student Family Housing" section at <a href="Housing--UofT Student Life">Housing</a> where the "Student Life" (utoronto.ca).

## **PARKING**

Parking at Wycliffe College itself is very limited, but students do have access to the various U of T parking facilities in the immediate area, which are available at U of T rates. Parking Map & Rates - University of Toronto Transportation Services. Students may apply for a reserved parking space when applying for residence. There is a monthly fee. Unregistered cars will be towed at the owner's expense.

## **TRANSPORTATION**

Toronto's superb public transit system offers a practical and convenient alternative to owning a car. Bus, streetcar, and subway lines combine to provide efficient access to the college and all amenities of downtown Toronto. Three subway stations are located within a few blocks of Wycliffe. In addition, there are Autoshare and Zipcar stations nearby for renting cars by the hour or day. For those residing outside Toronto proper, the transit system links with a commuter train (GO Transit), for which full-time students qualify at a reduced rate. The college is easily accessible by subway from Union Station (the main train station) and the bus terminal. Pearson International Airport is accessible by public transit (45-60 mins), car (30 mins - traffic dependent), or shuttle via a nearby hotel (60 mins). Visit the Moving to Toronto | Wycliffe College page for more information.

## RECREATIONAL AND SOCIAL FACILITIES

Basic Degree conjoint students at Wycliffe College have access to the recreational and social facilities of the Athletic Centre and Hart House at the University of Toronto. These include a full range of athletic facilities such as swimming pools, weight rooms, squash courts and ball fields. One facility, Hart House, is conveniently located immediately to the south of the College.

Recreational facilities within Wycliffe itself include a tennis court, billiard and ping-pong tables, BD student lounge equipped with TV, a back lawn with picnic tables and barbecue, and vending machines for snacks. Within a few steps of the college is the Principal's Lodge, a stately Victorian mansion and home of the Principal. Many of the college functions are held here in a warm and relaxed atmosphere.